Dear Manual Subscriber or Student,

MPI has created a “membership-like” login for all products and services it now offers. These products include: anything ordered through the MPI Store (manuals, standards, training, etc.) and access to the free MPI Approved Product List at www.paintinfo.com. You will only need to set up this user name and password **ONCE**!

The purpose or **benefits** of this “member” login are multi-functional:

1. No waiting for a user name and password to be sent to you.
2. You will be creating your own “easy-to-remember” user ID and password.
3. This will make it easier for you to move through the MPI store and checkout much faster and easier.
4. You will be able to store and edit billing and shipping addresses easily.
5. You will only need **one** user name and password for **all** your MPI products.
6. You will be able to view and track your history of purchases and expiry dates.
7. There will be a one click, **fast** process to re-order products when necessary through your history page.
8. You will be able to access all your products through your **personal history page** OR directly at the appropriate website URL (e.g. www.specifypaint.com or http://www.mpi.net/MPItraining/Home.asp).

**How do I set up my login?**
- You will go to this member login page: [http://specifypaint.com/public_SSL/Admin/Create_account_both.asp](http://specifypaint.com/public_SSL/Admin/Create_account_both.asp)
- Choose the correct link to the MPI product(s) that you currently have (i.e Manuals, Training or both)

- Follow the next few steps to create your own User Online ID and password – enter your **original** User name (email) or Student Name and password for your manuals or training.
  a. User Name: ___________________
  b. Password: ___________________
  o Then click the “Submit” button
Next enter the **new** Online User ID and password of your choice. Make sure it is something that you will remember easily. You will also see your personal information, which can be edited if necessary.

- Online User ID
- Password

Once you hit the submit button, you will be taken to your personal administration page.

This is what your **personal administration page** will look like:
You will be able to click into the web versions of the manuals or training right from this page. You will also be able to renew any subscriptions directly from this page.